



# Charging Policy

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### 1 Introduction

All students are entitled to full access to the compulsory school curriculum regardless of parents' capacity to pay. No student will be disadvantaged due to financial hardship. Therefore, no charge is normally made for any educational activity which takes place during school hours. However, there are some exceptions:

- Activities outside school hours: the full cost for each student of journeys, trips and overnight stays which are deemed to be optional extras, may be charged at the discretion of the Head of School
- Acts of vandalism and negligence: The Trust Board reserve the right to recover part, or the whole cost, of damage to buildings or equipment which is the result of vandalism or negligence by a student
- School trips and residential in school time: the transport, board and lodging element of the residential experience and outdoor pursuit courses, may be charged at the discretion of the Head of School

#### **Examination Fees:**

- If a student has not regularly attended the lessons for a particular examination subject, the examination fee may be requested in advance and is refundable if the student attends for examination
- If, without a medical certificate explaining the reason, a student fails to complete examination requirements for any public examination for which the school has paid an entry fee, the Board may seek to recover the fee from the parent/carer

The Trust Board may remit charges in full, or in part after considering specific cases. The Head of School will authorise remission in consultation with the Chair of the Board.